Substitutions & Waivers  
UNDERGRADUATE DEGREE PROGRAMS

Missouri University of Science and Technology  
Office of the Registrar

Name ___________________________ Student ID ___________________________

Address ___________________________ Date ___________________________

________________________________________

Major ___________________________ Anticipated Term of Graduation ___________________________

Degree ___________________________ Requirement Term ___________________________

THE FOLLOWING EXCEPTIONS ARE ONLY VALID FOR THE MAJOR SHOWN ABOVE

COURSE SUBSTITUTION FOR A REQUIRED COURSE (SIMILAR ACADEMIC CONTENT)

Course Taken

Use ___________ ___________ ___________ For ___________ ___________ ___________

Use ___________ ___________ ___________ For ___________ ___________ ___________

SUBJECT CATALOG NBR HRS SUBJECT CATALOG NBR HRS

Semester(s)/Year(s) taken ___________________________

CAPS Location: Requirement ___________ Sub-Requirement ___________

Explain how to maintain total degree hours if the required course has greater credit hour value. ___________

COURSE SUBSTITUTION IN AN ELECTIVE AREA

Use the Course ___________ ___________ For ___________ ___________ ___________

Use the Course ___________ ___________ For ___________ ___________ ___________

SUBJECT CATALOG NBR REQ/SUB REQ TITLE SUBJECT CATALOG NBR

WAIVERS (NOT TO INCLUDE TOTAL DEGREE HOURS OR GPA REQUIREMENTS)

Waive ___________________________ Requirement ___________________________ Sub Requirement ___________________________

Example: Waive (The Foreign Language Requirement)

Specify how to maintain total degree hours: ___________________________

OTHER (SPECIFY) ___________________________

JUSTIFICATION: ___________________________

Advisor Approval: ___________________________ Date: ___________________________

Approved ___________________________ Date: ___________________________

Denied ___________________________ Date: ___________________________

Denied requests may be appealed to the Vice Provost and Dean.