Chemical & Biochemical Engineering Department

Prerequisite Waiver Form and Permission Number Request

You are not permitted to enroll in courses if the prerequisite has not been met. Please note that in-progress classes will allow you to enroll in a course as if the prerequisite has been satisfied. The in-progress prerequisite must be satisfied one week before classes start. If you anticipate that a prerequisite will be resolved (or waived) before the course starts you need a Permission Number to allow registration. This form must be submitted to the Chemical Engineering Department main office to obtain a Permission Number and for final approval. The number will allow you to register conditionally.

Student Name__________________________ Student #____________________

Term______________________

Course requested to be taken without the stated prerequisite:

Class Name__________________________

Catalog # ChE_________ Section #_________ Instructor____________________

Prerequisite(s)__________________________

Will the prerequisite be satisfied before the course start?______YES_______NO

Justification________________________________________________________

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Student Signature__________________________ Date______________

Approval__________________________ Date______________

Course Instructor Signature

Please take this to the ChE department main office to get a permission number which will allow you to conditionally enroll. You may still be removed from the class before the start of classes if you do not satisfy prerequisites as expected or if the department ultimately denies the request. You will be notified if this request has been denied.

If the reason you have not met the prerequisite is due to an issue that can be solved with a course substitution/waiver, please attach that substitution form to this one.

____Approved_______ Date______________

____Denied_______ Chair of Teaching Department Signature

Date______________